

September 18, 2007

The special meeting of the Cleveland County Budget Board was called to order this 18th of September, 2007, in the conference room of the Cleveland County Office Building by Chairman George Skinner. Roll was called by Tammy Howard, County Clerk/Secretary and those present were:

Rhonda Hall, Vice-Chairman
Tammy Howard, Secretary
F. DeWayne Beggs, Member
Rod Cleveland, Member
Saundra DeSelms, Member
Denise Heavner, Member
Rusty Sullivan, Member

Chairman George Skinner was absent.

Others present were: Eddie Thomason, Doug Blaine, Sandra McClure, Terrie DeShazo, Sherry Robertson, Donna Roberts, Melinda Duke, Sheryl Marseilles, Lisa Winters, Deborah VanWye, Anette Pretty, Justin Rogers and Paula Roberts.

Vice-Chairman Hall called for discussion, consideration, and/or action on Fiscal Year 2007/2008 Budget.

Vickie Wilson, Cleveland County Budget Maker, stated the County has \$20,535,753.00 available to budget into the different departments. Last year the County had \$19,273,731.00. Vice-Chairman Hall asked David Batton, Assistant District Attorney, if the Board needed to vote on this item.

Mr. David Batton, Assistant District Attorney, replied no it was only a presentation.

Vice-Chairman Hall called for discussion, consideration and/or action to appoint a Committee to make recommendations to the Cleveland County Budget Board for the FY2007/2008 Budget.

Vice-Chairman Hall moved, seconded by Denise Heavner, to appoint Saundra DeSelms, Rusty Sullivan, Denise Heavner and F. DeWayne Beggs to serve on the committee.

The vote was: Rhonda Hall, yes; Tammy Howard, yes; F. DeWayne Beggs, yes; Rod Cleveland, yes; Saundra DeSelms, yes; Denise Heavner, yes; Rusty Sullivan, yes.

Motion carried.

Vice-Chairman Hall called for Presentation of Fiscal Year 2007/2008 Budgets by Elected Officials and Department Heads.

Paula Roberts, Election Board Secretary, asked for a \$18,891.00 increase for salaries, cost increase for computer maintenance, upcoming cost associated with the Presidential Primary and mailing of the Voter Registration Id Cards.

David Batton, Assistant District Attorney, stated the \$8,000.00 increase is for the District Attorney's Office Law Library.

F. DeWayne Beggs, County Sheriff, stated the increase he is asking for is for a Juvenile Section staff and equipment. Also, the State Health Department is requiring the Sheriff's Department to open up the South Control in the Jail; he will need additional staff and equipment to do so. Sheriff Beggs is also asking for salary and benefit increases. Sheriff Beggs stated the other reasons for the needed increase is for travel expenses, utilities, vehicle fuel cost, additional needed staff, equipment and vehicles.

Rod Cleveland asked Sheriff Beggs if his budget could be split into two different budgets, Law Enforcement and the Jail?

Sheriff Beggs replied they probably could and asked if they needed that?

Rod Cleveland replied yes.

Sheriff Beggs then asked for what reason?

Rod Cleveland stated it would be nice to know what Law Enforcement cost versus the Jail cost.

Sheriff Beggs replied they have been working with the Jail Consultant and everything should be broken out in the figures they come up with.

Vicki Wilson, County Budget Maker, stated it would be nice to have a separate budget for the Jail, since Cleveland County needs to build a new Jail. Ms. Wilson went on to say it would be imperative to know the cost of running the current Jail before they take it to the voters and ask them for anything.

Sheriff Beggs agreed with Ms. Wilson.

Denise Heavner asked about buying new vehicles.

Sheriff Beggs explained he has to replace vehicles every year due to vehicles being worn out or wrecked. Sheriff Beggs also went on to say to save money they go out for bid and purchase used vehicles from the Kansas Highway Patrol.

Saundra DeSelms, Treasurer, stated she was asking for \$158,500.00 more this year due to salary increases for raises, cost associated with the new computer system, increase in equipment maintenance agreements and postal cost increase.

Rusty Sullivan, District #3 Commissioner, stated the Commissioner's budget increase was for salary increases for raises, travel cost, computer cost and cost for a new County website.

Justin Rogers, OSU Extension Center, stated the Extension Center is asking for a 7% increase to their last year's budget and that was figured on the OSU Extension Administration Doing Business Formula.

Tammy Howard, County Clerk, stated the \$25,000.00 increase was for salary and benefit increases.

Denise Heavner, Assessor, stated her increase is for raises, travel expenses, maintenance agreements additional cost, postage increases and computer upgrades. Ms. Heavner stated on her Visual Inspection Fund, increase is for salaries and the additional postage cost and increase in travel expenses.

Rhonda Hall, Court Clerk, stated the increase in her budget was for salary and benefit increases. Ms. Hall stated she would have to ask for an addition \$17,000.00 for salary increases to meet the requirements for the Supreme Court mandates on salary.

Ms. Hall stated the District Court Budget's increase is for a new secretary/bailiff to assist the new judge they are supposed to be getting.

Donna Roberts stated the Charity Budget went up \$5,000.00 due to contracts going up.

Donna Roberts stated the increase for the General Government Budget was for the additional cost for operating since the Office has moved back into the building, cost of operations have gone up.

Rusty Sullivan, District #3 Commissioner, stated some of the cost would be for consolidating Computer Systems under one IT Department to try and save the County some money on computer cost.

Donna Roberts stated the increase for the Capital Improvement Fund was to finish out the building and for Ice Breakers for the roof of the building.

Sherry Robertson stated they were asking the same amount as last year for the Courthouse Security Fund.

Donna Roberts stated the increase for the Highway General Fund was for salary and benefit increases.

Vicki Wilson, County Budget Maker, stated the increase for County Audit Fund was for \$36,400.05 and is by Statute.

Terrie DeShazo stated the increase is for salary and benefits, maintenance repairs for the facilities, expenses in running the County Fair, need of parking lot asphalt over lay, landscaping projects, a new lean-to wing expansion to the arena building and a new sound system.

Sheryl Marseilles stated the increase for the Casa budget is for salary and benefit increases.

Donna Roberts stated the increase for the Building Maintenance budget is for salary and benefit increases, additional staff, utilities and updating of equipment.

Lisa Winters stated she needed to ask for an additional \$27,500.00 due to the need of a new van for the agency and new building air conditioner. Ms. Winters also shared with the Board some of the children that go to the Youth & Family Center and what some of their cases were.

Tammy Howard, County Clerk, stated the Excise & Equalization budget was the same as last year.

Tammy Howard, County Clerk, stated the Purchasing Departments budget was the same as last year.

Vice-Chairman Hall called for miscellaneous discussion.
Discussion took place as to when the Budget Committee could meet.

Rod Cleveland stated the Personnel Handbook needed to be updated and requested the other departments write an outline of what they would like to see in the updated version.

Rusty Sullivan stated ACCO has their new version out that the County could use as a template.

Rod Cleveland also stated Tammy Howard, County Clerk; let him know with the new payroll software they could start printing out on the check stubs the employee's vacation and sick leave. Mr. Cleveland stated also the County really needed to look at going to Bi-Weekly Paydays.

There being no further business to come before the Board, F. DeWayne Beggs moved that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rhonda Hall, yes; Tammy Howard, yes; F. DeWayne Beggs, yes; Rod Cleveland, yes; Saundra DeSelms, yes; Denise Heavner, yes; Rusty Sullivan, yes.

Motion carried.